DEAR PROPERTY OWNER:

If a fire struck your home today or thieves decided to target your home tonight, could you make a list tomorrow of everything that was lost? Chances are, you are like most property owners, and you would not be able to list everything from your loss.

It is important for you to accurately report your loss to your local law enforcement agency and it is essential should you desire to file an insurance claim.

This non-inclusive form is an example of many items found in most homes (businesses). You may use this form to assist you in developing your own personal form to list all your property. An applicable form with properly applied and maintained security measures and adequate insurance protection will provide one positive step in crime opportunity abatement for your home (Business).

PROPERTY INVENTORY

Date of initial inventory:

Date of first revision:

Date of second revision:

Date of third revision:

Owner of Home (Business):

Address of Home (Business):

Telephone Number:

Business Address:

Business Telephone Number:

IN CASE OF AN EMERGECNY PLEASE CONTACT :

NAME	
ADDRESS	
TELEPHONE NUMBER	

O.I.D. # = [ ] DL NUMBER   [ ] PI NUMBER _____.

LIVING ROOM

Article	Number	Year Purchased	Cost	Serial Number	Name Brand
Carpets					
Rugs					
Tables					
Stands					
Card Tables					
Chairs					
Davenports					
Sofas					
Table lamps					
Standing lamps					
Desks					
Desk Sets					
Book cases					
Clocks					
Pictures					
Draperies					
Tapestries					
Mirrors					
Grate Fixtures					
Vases					
Curtains					
Draperies					
Chests					
Shades					
Cushions					
Slip covers					
Television					
Stereos					
Computers					
Printers					
VCRs					

DINING ROOM

Article	Number	Year Purchased	Cost	Serial Number	Name Brand
Buffet					
Cabinets					
Serving Tables					
Tea Wagons					
Carpets					
Rugs					
Tables					
Stands					
Card Tables					
Chairs					
Davenports					
Sofas					
Table lamps					
Standing lamps					
Desks					
Desk Sets					
Book cases					
Clocks					
Pictures					
Draperies					
Tapestries					
Mirrors					
Grate Fixtures					
Vases					
Curtains					
Draperies					
Chests					
Shades					
Cushions					
Slip covers					
Television					
Stereos					
Computers					
Printers					
VCRs					
Other					

BEDROOMS

Article	Number	Year Purchased	Cost	Serial Number	Name Brand
Carpets					
Rugs					
Beds					
Mattresses					
Chairs					
Tables					
Dressers					
Chests					
Bureaus					
Dressing Tables					
Toilet Sets					
Cosmetics					
Clocks					
Sewing Stands					
Sewing Baskets					
Pictures					
Mirrors					
Lamps					
Curtains					
Draperies					
Shades					
Cushions					
Slip Covers					
Televisions					
Stereos					
Computers					
VCRs					
Printers					
Telephones					

BATHROOMS

Article	Number	Year Purchased	Cost	Serial Number	Name Brand
Carpets					
Rugs					
Tables					
Stands					
Card Tables					
Chairs					
Davenports					
Sofas					
Table lamps					
Standing lamps					
Desks					
Desk Sets					
Book cases					
Clocks					
Pictures					
Draperies					
Tapestries					
Mirrors					
Grate Fixtures					
Vases					
Curtains					
Draperies					
Chests					
Shades					
Cushions					
Slip covers					
Television					
Stereos					
Computers					
Printers					
VCRs					

FAMILY ROOM

Article	Number	Year Purchased	Cost	Serial Number	Name Brand
Buffet					
Cabinets					
Serving Tables					
Tea Wagons					
Carpets					
Rugs					
Tables					
Stands					
Card Tables					
Chairs					
Davenports					
Sofas					
Table lamps					
Standing lamps					
Desks					
Desk Sets					
Book cases					
Clocks					
Pictures					
Draperies					
Tapestries					
Mirrors					
Grate Fixtures					
Vases					
Curtains					
Draperies					
Chests					
Shades					
Cushions					
Slip covers					
Television					
Stereos					
Computers					
Printers					
VCRs					
Other					

PERSONAL EFFECTS

Article	Number	Year Purchased	Cost	Serial Number	Name Brand
Carpets					
Rugs					
Tables					
Stands					
Card Tables					
Chairs					
Beds					
Mattresses					
Table lamps					
Standing lamps					
Desks					
Desk Sets					
Book cases					
Clocks					
Pictures					
Draperies					
Tapestries					
Mirrors					
Dressers					
Vases					
Curtains					
Draperies					
Chests					
Shades					
Cushions					
Slip covers					
Television					
Stereos					
Computers					
Printers					
VCRs					

KITCHEN

Article	Number	Year Purchased	Cost	Serial Number	Name Brand

ELECTRIC APPLANCES

Article	Number	Year Purchased	Cost	Serial Number	Name Brand

JEWELRY

Article	Number	Year Purchased	Cost	Serial Number	Name Brand

SILVERWARE

Article	Number	Year Purchased	Cost	Serial Number	Name Brand

LINENS, ETC.

Article	Number	Year Purchased	Cost	Serial Number	Name Brand

BED CLOTHING

Article	Number	Year Purchased	Cost	Serial Number	Name Brand

SPORTS AND GAME EQUIPMENT

Article	Number	Year Purchased	Cost	Serial Number	Name Brand

CHINA AND GLASS

Article	Number	Year Purchased	Cost	Serial Number	Name Brand

MISCELLANEOUS

Article	Number	Year Purchased	Cost	Serial Number	Name Brand
Air Conditioner					
Food freezer					
Humidifier					
Water softener					
De-Humidifier					

SUMMARY OF ALL PROPERTY

Article	See page #	Original cost	Present value		
Jewelry					
Fine arts					
Furs					
Silverware					
Living Room					
Living Room					
Bed Room					
Bed Room					
Bed Room					
Bed Room					
Bed Room					
Dining Room					
Personal Effects					
Men's					
Boy's					
Women's					
Girl's					
Linens, Etc.					
China and Glass					
Sports and Games					
Kitchens					
Electric Appliances					
Musical Instruments					
Books					
Misc.					